

Dover Youth Lacrosse Club

BY-LAWS

Modified in 06/22/19

Read at General Membership Meeting on 06/25/19

Second reading at General Meeting on 8/15/19

Approved by 2/3rds majority vote at General Meeting on 09/19/19

This revision shall supersede all previous versions.

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DOVER YOUTH LACROSSE CLUB BY-LAWS

ARTICLE 1 – NAME

The name of this organization will be Dover Youth Lacrosse Club, hereinafter referred to as "DYL".

ARTICLE 2 – PURPOSE

DYL is organized exclusively for educational and charitable purposes. The purpose of DYL will be to:

- a. Organize, develop and promote the sport of lacrosse for children in kindergarten through 8th grade who are students of, but not limited to, the Dover Area School District.
- b. Encourage and model behavior that promotes personal fitness, development and leadership through their participation in amateur lacrosse in a safe and satisfying learning environment.
- c. Provide an opportunity for every player to play at least one-quarter in each game. This policy is contingent on the player's standings at the time of each game. Players are expected to attend practices and games. If a player cannot attend a practice or game, the Head Coach must be notified. All players are required to adhere to the Code of Conduct set forth by DYL. Any infractions may result in lost game time or removal from DYL.

ARTICLE 3 – MISSION STATEMENT

Dover Youth Lacrosse Club is dedicated to providing the youth of the Dover community with an athletic opportunity that supports and encourages the core principles of honesty, respect, integrity and good sportsmanship through 'ROOTS', both on and off the field.

R = Refuse to bend the rules to win

O = A worthy opponent is a gift that brings out our best

O = Show respect even when we disagree with the officials

T = Never do anything to embarrass our team or our club

S = Live up to own standards, even when others do not

ARTICLE 4 – AFFILIATIONS

DYL is affiliated with York County Lacrosse Association (YCLA), York Girls Lacrosse (YGL) and US Lacrosse (the national governing body of lacrosse).

DYL shall abide by YCLA and YGL rules related to the establishment of teams and placements of players, but may grant an exception for a player to move up based on the guardian's request or upon the needs of DYL. No player can play down in age, unless approved by the YCLA/YGL. Additionally, DYL requires all head coaches, assistant coaches, and players to be current members of US Lacrosse.

ARTICLE 5 – MEMBERSHIP

Section 1. Players & Guardians - All players and guardians who have submitted required registration documents and are in good standing with registration fees shall be considered members of the organization, regardless of gender, race, color, age, disability, religion, or national origin. Membership year shall begin at the time of registration and will conclude at the following year's final registration. The Club, by action of the Board, may change the membership status of any member for due cause.

Section 2. Coaches - All coaches who have completed and submitted necessary US Lacrosse coaching requirements shall be considered members of the organization, regardless of gender, race, color, age, disability, religion or national origin. Membership term will begin on July 1st and conclude on June 30th of each year.

Section 3. Volunteers - All actively participating volunteers without children in the program shall be considered members of the organization, regardless of race, color, age, disability, religion, or national origin. Membership term will begin on July 1st and conclude on June 30th of each year.

Section 4. Registration Fee - Every player participating in the program shall pay the designated fee and may participate in fundraisers to help offset the costs that the program incurs. A minimum, non-refundable deposit is due at the time of registration. Deposits, fees and fundraising requirements will be set by the Executive Board of Officers at least annually.

Section 5. Uniforms - Uniforms are Club property and will be issued to players prior to the start of the season and then will be collected once the season ends. If a member fails to return the uniform or returns a uniform unlaundered or in poor condition (beyond normal wear), a fee determined annually by the Executive Board of Officers will be assessed.

Section 6. Refunds & Hardships - Refunds and hardships will be reviewed, on a case-by-case basis, at the discretion of the Executive Board of Officers.

ARTICLE 6 – LIMITATIONS

No part of the net earnings of the club shall inure to the benefit of, or be distributable to, any of its members, trustees, officers, or other private persons, except that the club shall be authorized to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the exempt purposes.

No substantial part of the activities of the club shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the club shall not participate in, or intervene in any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the club shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE 7 – EXECUTIVE BOARD OF DIRECTORS

Section 1. Purpose of this Board - The purpose of the Executive Board of Directors (also known as "Executive Board", "The Board", "Executive Officers" or "Officers") is to provide organization and leadership for the club, and to manage DYL business and affairs. The Officers of the Club shall constitute the Executive Committee. The Executive Board should ensure that all disclosures made by the organization regarding assets, liabilities, activities, and results of operation are accurate and complete. All information should reflect the condition of the organization and be presented in a manner that promotes, rather than obscures, understanding.

Section 2. Compensation - Officers of the Executive Board shall serve as the executive authority of the organization without pay, other than reasonable reimbursements of expenses as approved by the Board.

Section 3. Executive Board Meetings - The Executive Board shall meet as deemed necessary, at a time and place determined by the President. Members and others associated with the club may be invited to attend executive board meetings as determined by the needs of the Executive Board.

Section 4. Annual Meetings - An annual mandatory meeting shall be held each calendar year. The annual meeting shall take place prior to the start of the regular season. The date, time and location of the annual meeting shall be established by the Executive Board and communicated to club members at least thirty (30) days prior.

Section 5. Action by Two-Thirds Written Consent without Meeting - Any action taken by the Executive Board may be executed without a meeting provided two thirds of all Executive Board members shall individually or collectively consent in writing to such action. Such written consent or consents shall be filed with the minutes of the proceedings of the Executive Board. Such action by written consent shall have the same force and effect as a vote of the Executive Board.

Section 6. Immediate Decision Making - In the event of a special circumstance where an immediate decision needs to be made that doesn't involve the safety and welfare of others, the President must reach out to all Officers, get as much feedback as possible, and make an interim decision. All Officers must then be immediately informed of the interim decision. A final decision will be later determined by following Article 7, Sections 7 and 8. If needed, the Executive Board will present the situation and decision at the next General Meeting for discussion and feedback. The Executive Board may revisit their decision and revote, based upon feedback from the Members.

Section 7. Voting Rights - Voting business shall be limited to one (1) vote per each Officer of the Executive Board. The President will only vote in the event of a tie. An Officer must be present at the meeting to cast a vote. Majority vote is required to pass any motion. Motions shall be presented verbally or in writing during a General Meeting by any member in good standing, and voted on by the Board. The President has the authority to limit discussion on a motion to a reasonable time limit.

Section 8. Proxy Voting - In the event of extenuating circumstances, an Officer may be permitted a proxy vote if permitted by the Executive Board. Proxy votes must be submitted to the Club secretary within the same week but prior to the scheduled voting date.

Section 9. Executive Board Meeting Quorum - A quorum at the DYL Executive Board meeting will consist of a majority of the total executive board representatives in office. Each officer shall be entitled to one (1) vote. The President will only vote in the event of a tie.

ARTICLE 8 – ELECTED OFFICERS

Section 1. Term for Elected Officers - All elected officers will serve a term of ONE year and may succeed themselves indefinitely, but must be nominated and voted into office each term. Elected Officers shall assume office on July 1st and conclude on June 30th.

Section 2. Titles of Elected Officers - The Executive Officers shall consist of the President, Vice-President, Secretary, Treasurer, Boys Athletic Director, Girls Athletic Director and Buildings & Grounds Manager.

Section 3. Qualification for Elections - Candidates may be nominated for the Executive Board if they have a minimum of one (1) year of active involvement with the organization where "active involvement" is defined as a minimum of one (1) year of member status in good standing (Reference Article 5 Section1).

Section 4. Attendance - The Board will typically meet monthly, or as deemed necessary. Executive Officers are required to be present at all Executive and General Meetings and must remain in attendance for at least 2/3rds of any meeting to be counted as "present". Any Officer missing a scheduled meeting must inform the President and Secretary (prior to meeting) in writing, and follow up within one week to acquire any missed information. Any Officer missing three (3) consecutive meetings, without due cause, may be removed from the Executive Board by following Article 17, Section 1.

Section 5. Vacancies

- a. **Announcements** – The announcement of vacant positions for Executive Board and Directorships shall be communicated, in written format, to all members of the organization within fourteen (14) days.
- b. **Temporarily Filling Vacancies** - Vacancies may be temporarily filled by the Executive Board, with the recommendation of the President.
- c. **Nominations of Vacant Positions** – Nominations may be submitted to the Secretary within one (1) month of the vacancy announcement. Nominations shall be evaluated by the Executive Board or Directors. A special meeting can be called to vote on the vacancy. Appointment shall be by majority vote of the Executive Board.
- d. **Term** – Vacancies will be filled for the remainder of the current term.

Section 6. Resignations - Any Officer may resign at any time by supplying a written notice (hard copy or email) to all Officers of the Executive Board. Resignations will not be taken verbally or via text message. Resignation shall take effect at the time notice is received or on a future date as indicated in the written notice. A resignation may be withdrawn with the consent of the Executive Board by majority vote of the Executive Board.

ARTICLE 9 – DUTIES OF EXECUTIVE OFFICERS

Section 1. Duties of Officers

a. PRESIDENT:

- 1) Preside at all meetings, or appoint a designate, while strongly upholding a Democratic process with encouragement of discussion, participation and opinions of others
- 2) Direct and supervise the affairs of the DYL, while providing leadership to all
- 3) Enforce DYL Bylaws and work with the Board regarding proposed changes to be voted on, in accordance with the by-laws
- 4) Cast the deciding vote on deadlocked issues of the Executive Board
- 5) Represent DYL to all outside organizations in a professional and positive manner
- 6) Attend to or assign a response to all correspondence of DYL
- 7) Serve as an ex officio member of all committees, except the Nominating Committee (see Article 16)
- 8) Work with Athletic Directors to finalize game schedules
- 9) Maintain binder on position that is to be passed down
- 10) Responsible for maintaining the DYL President email account
- 11) Perform all duties associated with the capacity of a chief executive officer

b. VICE-PRESIDENT:

- 1) Assume duties of the President in the absence, inability or resignation of the President
- 2) Assist the President in all aspects of representing the club
- 3) Oversee the progression of any committees by reaching out to Directors and bringing forward concerns
- 4) Monitor the organization's website and Facebook page
- 5) Organize and maintain coach credentials
- 6) Maintain binder on position that is to be passed down
- 7) Responsible for maintaining the DYL Vice President email account
- 8) Perform all duties incident to the office of Vice-President or other such other duties as may be assigned by the President or Executive Board

c. SECRETARY:

- 1) Provide an agenda, noting the order of and all business that is to be conducted at each meeting.
- 2) Record and maintain minutes of all General Meetings and Executive Board Meetings
- 3) Distribute meeting minutes to all Officers within fourteen (14) days following any meeting and again one (1) week prior to the next General Meeting
- 4) Be custodian of all official records of DYL, ensuring safe location
- 5) Verify player Code of Conduct forms and compliance
- 6) Assist with correspondence and communications of the Club
- 7) Maintain Facebook page, ensuring it is always kept updated
- 8) Oversee and assist the Membership & Insurance Director with all tasks related to registration, membership and insurance
- 9) Maintain files on Secretary flash drive
- 10) Responsible for maintaining the DYL Secretary email account
- 11) Perform all duties incident to the office of Secretary or other such duties as may be assigned by the President or Executive Board.

d. TREASURER:

- 1) Have care and custody of all monies and financial records, and maintain accurate records of same
- 2) Receive and deposit all monies paid to DYL, in a designated bank account
- 3) Present and pay all bills or claims against DYL, as approved by the Executive Board
- 4) Render a complete accounting of all Club funds at each General Meeting
- 5) Prepare and submit an annual budget and financial report to the Executive Board
- 6) Be responsible for an annual independent audit of the financial records of DYL
- 7) Work with the Fundraising Director to prepare and present a record of fundraising results to the Executive Board (fundraising monies, concessions, apparel, pictures, etc.)
- 8) File required financial information as deemed necessary and appropriate
- 9) Maintain binder on position that is to be passed down
- 10) Cash checks and deposit funds in a timely manner
- 11) Responsible for maintaining the DYL Treasurer email account
- 12) Perform all duties incident to the office of Treasurer or other such duties as may be assigned by the President or Executive Board

e. BUILDINGS & GROUNDS MANAGER:

- 1) Secure and prepare practice and playing fields
- 2) Maintain the upkeep of all fields and buildings
- 3) Present a list of needed equipment and supplies necessary to prepare and maintain fields
- 4) Facilitate the organization of practice schedules
- 5) Determine field conditions for practice and/or games in questionable weather
- 6) Responsible for field set up and tear down for home game
- 7) Advise of known hazards to players, coaches, volunteers, or spectators and present resolution
- 8) Assure the safe and secure storage of field related equipment and supplies
- 9) Work with the Treasurer to order and remove portable potties for all fields and special events
- 10) Provide detailed report at end season
- 11) Responsible for maintaining the DYL Building and Ground email account
- 12) Perform all duties incident to the office of Fields & Maintenance or other such duties as may be assigned by the President or Executive Board

f. BOTH ATHLETIC DIRECTORS OF BOYS & GIRLS LACROSSE

- 1) Nominate and present to the board candidates for coaching positions
- 2) Observe and evaluate the performance of coaches
- 3) Promote sportsmanship, good moral conduct and develop character
- 4) Serve as contact person for DYL members regarding coach-related issues, investigating any coach related performance issue or complaints

- 5) Attend meetings of the YCLA / YGL as the DYL Representative and report to the Board after each league meeting at the next scheduled General Meeting. Motion the Board for a vote on any required issue, and then cast YCLA/YGL vote as directed by the Board
- 6) Assist with clinics and game schedule
- 7) Organize and conduct a coaches meeting prior to the season start
- 8) Maintain binder on position that is passed down
- 9) Responsible for maintaining the DYL Boys AD and DYL Girls AD email accounts respectively
- 10) To perform all duties incident to the office of Head Coach or other such duties as may be assigned by the President or Executive Board

ARTICLE 10 – ELECTED DIRECTORSHIPS

Section 1. Term for Directorships - All elected directors will serve a term of ONE year and may succeed themselves indefinitely, but must be nominated and voted into office each term. Terms will begin on July 1st and will conclude the June 30th.

Section 2. Titles of Elected Directorships - Elected Directorships shall be of By-Laws Director, Equipment & Uniform Director, Concession Director, Fundraising Director or Co-Directors, Picture & Apparel Director, Membership & Insurance Director, and Webmaster Director.

Section 3. Attendance - Directors are required to be present at all General Meetings, and must be in attendance for at least 2/3rds of any meeting to be counted as "present". Any Director missing a scheduled meeting must inform the President and Secretary (prior to meeting) in writing, provide their report and follow up within one week to acquire any missed information to be considered excused. Any Director missing three (3) consecutive meetings, without due cause, may be removed from their Directorship position by following Article 17, Section 1. Directors are required to be present at an Executive Board meeting upon request of the Officers if reasonable notice has been given.

Section 4. Vacancies

- a. **Announcements** - The announcement of vacant positions shall be communicated, in written format, to all members of the organization within fourteen (14) days.
- b. **Temporarily Filling Vacancies** - Vacancies may be temporarily filled by the Executive Board, with the recommendation of the President.
- c. **Nominations of Vacant Positions** - Nominations may be submitted to the Secretary within one (1) month of the vacancy announcement. Nominations shall be evaluated by the Executive Board. A special meeting can be called to vote on the vacancy. Appointment shall be by majority vote.
- d. **Term** - Vacancies will be filled for the remainder of the current term.

Section 5. Resignations - Any Director may resign at any time by supplying a written notice (hard copy or email) to all Officers of the Executive Board. Resignations will not be taken verbally or via text message. Resignation shall take effect at the time notice is received or on a future date as indicated in the written notice. A resignation may be withdrawn before the proposed resignation has been presented at the General Meeting or before a replacement has been assigned. Once a resignation has been presented at the General Meeting, it may not be withdrawn without the consent of the Executive Board. If a replacement has been assigned, the resignation may not be withdrawn.

ARTICLE 11 – DUTIES OF DIRECTORSHIPS

Section 1. Duties of Directors

a. By-laws Director:

- Responsible for reviewing and understanding by-laws
- Make recommendations to the board regarding by-law revisions
- Prepare and present by-law amendments to the Board for review
- Prepare and distribute final by-law revisions, if and when approved
- Shall keep a copy of the by-laws on hand to ensure they are being followed

- Bring any concerns or violations of by-laws to the attention of the Board
- Maintain binder on position to be passed down
- Other duties as assigned by the Board

b. Equipment & Uniform Director:

- Manage and maintain all equipment and uniforms to the highest standards
- Inventory equipment and keep accurate record of such, and condition
- Shall issue and collect equipment and uniforms
- Bring any concerns regarding equipment to the Athletic Director
- Ensure safe storage of equipment and uniforms
- Present and purchase equipment and uniforms needed, as approved by the Board
- Maintain binder on position to be passed down
- Other duties as assigned by the Board

c. Concessions Director:

- Oversees and organizes volunteer needs for home game concession stand
- Coordinates purchases of supplies for sale, inventorying, replenishing and organizing concession needs for all girls and boys home games
- Keep and submit accurate records of all funds and proceeds to the Treasurer in a timely manner.
- Solicits and utilizes committees as needed
- Provide detailed report at end of season
- Other duties as assigned by the Board

d. Fundraising Director or Co-Directors:

- Oversees and organizes Club fundraisers
- Responsible for presenting at the General Meeting for approval of any and all means of raising funds for the current fiscal year
- Responsible for presenting to the Executive Board, in written format, recommendations of monetary aspects of fundraising process
- Keep and submit accurate records of all funds and proceeds to the Treasurer in a timely manner including an accurate list of all members that have fulfilled fundraising requirements
- Maintain binder on position to be passed down
- Responsible for maintaining the DYL Fundraising email account
- Other duties as assigned by the Board

e. Picture and Apparel Director

- Oversee and organize the annual apparel sale
- Obtain design approval from the club during a general membership meeting
- Oversee and organize club pictures and distribute to team parent or coaches
- Keep and submit accurate records of all funds and proceeds to the Treasurer in a timely manner
- Responsible for organizing and overseeing player/coach gift
- Maintain binder on position to be passed down
- Other duties as assigned by the Board

f. Membership & Insurance Director:

- Responsible for registrations
- Maintain and keep accurate records of players, coaches, and team registrations
- Ensure that all registration paperwork is collected and prepared according to league requirements
- To record and submit all player information to US Lacrosse, and confirm coverage
- To manage player registration
- Maintain binder on position to be passed down
- Other duties as assigned by the Board

g. Webmaster Director:

- To publicize General Meeting minutes on the Club website (monthly)
- Maintain the club website, ensuring it is always kept current
- Administer all the DYL email accounts.
- Responsible for maintaining the DYL Webmaster email account
- Maintain binder on position to be passed down

ARTICLE 12 – YEARLY ELECTIONS

Section 1. Nominations - At the May General Meeting, the Nominating Committee (or Executive Board) will open and start to accept nominations for Officers of the Executive Board and Directorships. Each position may have multiple candidates, however, no one candidate may be listed for multiple offices. Nominations will be reviewed and approved by the current Executive Board based on the aforementioned qualifications. In extenuating circumstances, the Executive Board has the right to approve or deny a candidate based on their performance as a member of the organization. Nominees will be presented and voted upon at the June General Meeting.

Section 2. Qualification for Elections - Candidates may be nominated for the Executive Board or Directorships if they have a minimum of one (1) year of active involvement in the organization where “active involvement” is defined as a minimum of one (1) year of member status in good standing. (Reference Article 8, Section 3)

Section 3. Eligibility to Vote - To be eligible to vote on candidates in the June election, a member must attend a minimum of five (5) of the scheduled eleven (11) Organizational meetings for the year. The mandatory meeting must be attended as well as four (4) others throughout the year. An individual may be excused from the mandatory meeting by contacting the President and Secretary in writing prior to the date of the meeting for illness, work conflicts, or other extenuating circumstances. In this instance, that individual must still attend the minimum five (5) meetings throughout the year.

Section 4. Voting Method - At the June meeting, the Executive Board and eligible members shall vote by secret ballot for one (1) candidate for each Officer and Directorship.

Section 5. Proxy Voting - In the event of extenuating circumstances, an eligible member may be permitted a proxy vote if permitted by the Executive Board. Proxy votes must be submitted to the Club secretary within the same week but prior to the scheduled voting date.

Section 6. Tallying the Vote – The President should elect Tellers who are not nominees. Ballots are distributed by giving one (1) ballot to each eligible voter, and then collected by tellers. Any ballot that contains more than one vote for any given office or is illegible will be discarded for only that Office or Directorship. All other Offices and Directorships will still be tallied. Then, the final tally will be conducted. Tally will be of majority vote. After tallying the vote, the tellers report the number of valid votes to the presiding officer. The presiding officer will review the report and then declare the winners. Ballots are placed in a sealed envelope along with a copy of the teller’s report and given to the Secretary, who should keep it until it is certain that the assembly will not order a recount (which is within its power to do by a majority vote). If no one is elected, the position will remain vacant.

Section 7. Results and Notification of Candidacy - All candidates will accept their nominations prior to the elections. Therefore, an election will take effect immediately if the candidate is present or not. After the election is taken effect and the Officer or Director has learned the fact, it is too late to reconsider the vote on the election. The only exception will be if the majority of those present feel that the ballot was misleading, in which case a revote of the applicable Offices or Directorships will take place. In the event of a tie, a revote of the applicable Offices or Directorships will be conducted by the Executive Board of Directors.

ARTICLE 13 – GENERAL MEETINGS

Section 1. General Meetings - The General Meetings shall be held monthly as advertised on the DYL Website at the Heritage Senior Center in Dover, PA. General Meetings are open to any member in good standing. No meeting will be held in July. General Meetings shall be scheduled by the Executive Board and announced on the Club’s website, as well as posted to the Club’s website calendar.

Section 2. Agendas - The Secretary will provide agendas in advance, or at the start of each meeting. A sign-in sheet will also be supplied at each meeting to document attendance.

Section 3. Quorum - A quorum shall exist as long as a majority of the total executive board representatives in office are present.

Section 4. Passage of a Motion - Any member present at a General Meeting shall have one (1) vote each upon any motion before the General Meeting, except for yearly elections of Executive Officers and Directors. No individual shall represent more than one (1) association. The President has the same rights and privileges as all other members have, including the right to make motions, speak in debate and to vote on all questions. However, the impartiality required of the presiding officer of an assembly (especially a large one) precludes exercising the right to make motions or debate while presiding, and also requires refraining from voting except (i) when the vote is by ballot, or (ii) when needed to break a tie. All motions must have a second made by one member of the Executive Board of Directors to be eligible for voting. After a discussion, a passage of a motion requires a simple majority.

ARTICLE 14 – ANNUAL & SPECIAL MEETINGS

Section 1. Annual Meeting - The annual mandatory meeting shall take place prior to the start of the regular season. The date, time, and location shall be established and communicated by the Executive Board.

Section 2. Quorum for Annual Meetings - Ten adults affiliated with DYL will comprise a quorum for annual meetings.

Section 3. Special Meetings - Special meetings deemed necessary by the Executive Board shall be held at the Board's discretion.

Section 4. Notification - Notice of the annual meeting shall be given to those affiliated with DYL in writing at least thirty (30) days prior to the date of the meeting.

ARTICLE 15 – FUNDS & FINANCE

Section 1. Fiscal Year - The fiscal year shall be from July 1 to June 30.

Section 2. Independent Audits - An independent audit of all accounts of DYL shall be completed annually by July 31.

Section 3. Use of Funds - All funds of DYL shall be deposited in a designated bank and withdrawn from the bank by only such person or persons as the Board designates. The Executive Board retains sole authority for the approval of expenditures of DYL funds. All DYL funds shall be used by and for DYL in such a way as to further its purpose.

Section 4. Fundraising - All fundraising must be approved by the Executive Board prior to the start of any such activity. Executive Board members and Head Coaches are highly encouraged to participate in fundraising; however, it is not mandatory.

Section 5. Loans - No loans of any amount or type shall be made with the use of DYL funds.

Section 6. Donations - Donations shall be made when the Board reaches a majority vote during a General Meeting. All donations to DYL shall be used in a manner intended by the donor if so stated. Donations with no special or designated purpose shall be placed in the general fund to be used in such a way as to further the purpose of DYL.

ARTICLE 16 – COMMITTEES

Section 1. Committees - Standing or special committees may be appointed by the Executive Board from time to time as deemed necessary to carry on the work of the club. The President shall be an ex officio member of all committees except the nominating committee.

Officers of committees shall maintain records, notes, and meeting minutes and otherwise memorialize activities. Committee officers shall be called upon to report to the Executive Board at the Board's discretion.

ARTICLE 17 – REMOVAL OF OFFICERS, DIRECTORS, or OTHER PERSONS OF AUTHORITY

Section 1. Removal from Office or Position - Any officer, directorship, coach, or other person in authority who fails to fulfill the duties of his or her office or position, or has been greatly negligent of the duties defined herein, violates DYL by-laws or conduct code, or attendance requirements may be removed from that office or position by a two-third (2/3) secret ballot vote of the Executive Board.

The person facing removal must be notified at least forty-eight (48) hours in advance that removal action is being taken. That person will be allowed to speak on his or her behalf at a meeting of the Executive Board.

In the event of a resignation or removal, a successor shall be selected by the President and a majority vote of the Board, and will serve for the remaining term of the office for which appointed.

ARTICLE 18 – AMENDMENT TO BYLAWS

Section 1. The Bylaws may be amended, altered or repealed and new Bylaws may be adopted by majority vote of the general membership at a General Meeting, provided a quorum is present and notice of proposed change has been made available to the membership at the previous meeting, or no later than (10) days prior to such meeting. Changes will be announced at the next annual mandatory meeting. By-laws will be publicized or distributed to all members prior to the start of each season.

Section 2. Passage of a Motion - Any member present at a General Meeting shall have one (1) vote each upon a motion before the General Membership. No individual shall represent more than one (1) association.

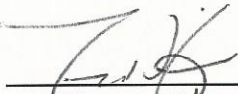
Section 3. The first reading of the bylaws will occur at a General Meeting. The second reading will occur by the conclusion of the following month's General Meeting. Bylaws will only be revised once per year.

ARTICLE 19 – DISSOLUTION

In case of the dissolution of this club, after providing for the debts and obligations of the organization, the remaining assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code. No individual Board member or any other person shall receive any individual benefit in the event of such dissolution.

These bylaws were approved at a meeting of the Executive Board of the Dover Youth Lacrosse Club on 09/19/2019. Consistent with Article 18, any future changes to these bylaws shall take precedence.

President (Signature):


Travis Hooper

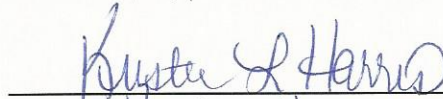
President (Printed):

Vice-President (Signature):


Cliff Harris


Vice-President (Printed):

Secretary (Signature):


Kristie Harris


Secretary (Printed):

Treasurer (Signature):


Crystal Wilcox

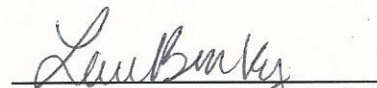
Treasurer (Printed):

Boys Athletic Director (Signature):


Matthew G. Henze

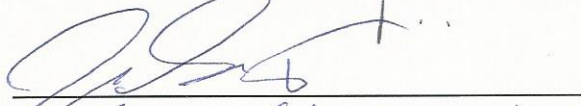
Boys Athletic Director (Printed):

Girls Athletic Director (Signature):


Laura Bunker

Girls Athletic Director (Printed):

Buildings & Grounds Manager (Signature):


Thomas Slusser

Buildings & Grounds Manager (Printed):